Manitoba
Council on Post-Secondary Education

Annual Report
2012-2013

Manitoba

MINISTER OF ADVANCED EDUCATION AND LITERACY

Room 162
LEGISLATIVE BUILDING
WINNIPEG, MANITOBA, R3C 0V8
CANADA

His Honour the Honourable Phillip S. Lee, C.M., O.M.
Lieutenant-Governor of Manitoba
235 Legislative Building
Winnipeg, Manitoba R3C 0V8

Your Honour:

I have the privilege of presenting for the information of Your Honour the Annual Report of the Council on Post-Secondary Education for the fiscal year ended March 31, 2013.

Respectfully submitted,

Erin Selby

September 14, 2013

Honourable Erin Selby
Minister of Advanced Education and Literacy
162 Legislative Building
Winnipeg, Manitoba R3C 0V8

Dear Minister:

It is my pleasure to present for your approval, the annual report of the Council on Post-Secondary Education for the year ended March 31st, 2013.

The Council's sixteenth year of operation was marked by the achievement of several activities in the areas of programming, policy, finance, and accountability. In 2012/13, the Council approved $100,000 to support projects that restructure aspects of the post-secondary system. In addition, the Council approved $2,272,000 in College Expansion Initiative funds for college programming.

The Council Secretariat continued to make significant progress primarily in the areas of nursing, medicine and health education, quality assurance, credit transfer and articulation, tuition fees, legislative and programming reviews, Aboriginal education, learning technologies, and committee participation. The Council Secretariat also continued its participation in the areas of program costing, indicators and accountability policy framework, various research projects, the data management strategy, consultations, and several other initiatives.

The Council's key performance measures for 2012/13 are reported in Appendix B. Performance measures are reported on an annual basis.

The Council's audited financial statements for the year ended March 31, 2013 are included in this report.

Respectfully submitted,

Curtis Nordman, D. Phil.
Chair

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Chapter I

1.0 Strategic Direction of the Council on Post-Secondary Education

The Council on Post-Secondary Education (COPSE) undertakes a strategic planning process every three years to develop goals for its three-year strategic plan. The current strategic plan was developed in a facilitated session in January 2010, and the final version of the plan was approved in March 2010.

1.1 Overview

COPSE is the provincial government agency responsible for planning and coordinating the development of a post-secondary education system that promotes excellence and accessibility. Created by an Act of the Manitoba Legislature in November 1996, COPSE commenced operation in April 1997. COPSE facilitates the coordination and integration of post-secondary education, reviews and approves university and college programming, provides advice and policy direction to the Government, and promotes fiscal responsibility and accountability in the post-secondary education system.

COPSE is responsible for the allocation of funds to the province's seven public post-secondary institutions, comprising the University of Manitoba, the University of Winnipeg, Brandon University, Red River College, Assiniboine Community College, University College of the North, and Université de Saint-Boniface which includes l'École technique et professionnelle. COPSE also provides grants to the Canadian Mennonite University and to private religious institutions in Manitoba - Steinbach Bible College, Providence University College and Seminary, and William and Catherine Booth University College.

COPSE acts as an intermediary between the post-secondary institutions and the Government. It is composed of eleven members appointed by the Lieutenant Governor in Council, including a chairperson. Reporting to COPSE is a staff Secretariat of fifteen provincial civil servants. The Secretariat undertakes a number of activities and projects designed to fulfill the mandate as specified in *The Council on Post-Secondary Education Act,* and to meet the goals established by COPSE and the Department of Advanced Education and Literacy. The Secretariat also works in consultation with the universities and colleges to support COPSE members in the development of policy and financial accountability.

1.2 Mandate

The mandate of the Council on Post-Secondary Education, as stated in *The Council on Post-Secondary Education Act*, is " . . . to plan and co-ordinate the development of a post-secondary education system in the province that promotes excellence in and accessibility to education, supports the co-ordination and integration of services and facilities, and promotes fiscal responsibility."

1.3 The Strategic Plan

COPSE's Strategic Plan and Operating Plan integrate the goals and priorities of the Department of Advanced Education and Literacy, as well as those found in the *Manitoba Training Strategy* and the *Aboriginal Education and Training Framework* and other guiding documents.

1.3.1 Guiding Principles

The Council utilizes the following principles to guide its work.

The Council's decisions will be:

- Timely
- Fact-based
- Consistent with a systems approach
- Consultative
- Balanced with social, cultural, and economic priorities.

The Council will:

- Be proactive
- Encourage program innovation
- Encourage institutions to work together and promote portability of student credentials
- Encourage institutions to deliver relevant programs
- Promote the importance of post-secondary education
- Encourage research relevant to the priorities of Manitoba
- Foster the application of technology.

The post-secondary education system will be:

- Cost effective
- Accessible
- Accountable
- Learner focused
- Transparent
- Articulated and integrated
- Relevant.

1.3.2 COPSE Priorities

The following were COPSE's priorities and objectives for the duration of the 2010-2013 strategic plan, as approved in March 2010:

Priority 1: Strengthen Accessibility to Post-Secondary Education

Working with colleges and universities to develop actions to improve accessibility in post-secondary education and continuing to strengthen the capacity of institutions through capital and programming improvements.

Priority 2: Lead the System

Establishing a vision and direction for the post-secondary system and a process for ongoing review, in conjunction with post-secondary institutions, students, government and other stakeholders.

Defining its intermediary role, its relationship to the government and the post-secondary institutions.

Priority 3: Improve System Coordination

Continuing to work with Manitoba's institutions to create a more coordinated system of credit transfer and articulation agreements.

Establishing and managing a permanent working group of government and institutional stakeholders to discuss formulation of a Quality Assurance process for Manitoba.

Developing an accountability framework to support its program approval process, as well as a performance measurement framework for the post-secondary system.

1.3.3 Reporting

Reports on progress achieved against the annual operating plan are made quarterly and presented at a regular meeting of COPSE.

Chapter II

2.0 Activities of the Council on Post-Secondary Education

The Council's sixteenth year of operation was marked by a number of important activities that were closely linked to the goals of the Council's Strategic and Operational Plans.

The ongoing activities that comprise the work of the Council and staff Secretariat were structured around the following areas:

1. Programs
2. Policy
3. Finance
4. Accountability

2.1 Programs

The Council approved several new programs and modifications to current programs in 2012/13. These include:

Assiniboine Community College

- **Business Administration Diploma – Aboriginal Financial Management Specialization**

A two-year diploma in accounting and financial management, which focuses on the Aboriginal sector. The program includes courses relevant to Aboriginal culture, values and principles. Students with this specialization are eligible to apply for a Certified Aboriginal Financial Manager (CAFM) designation.

- **Computer Systems Technology Diploma**

Modification to the current program to reduce the credit hour requirement from 161 credits to 152 credits in response to changes in industry skill and labour market requirements.

- ***John Deere TECH program***

Modification to the current program to reduce the program length from 42 weeks (560 hours) over four years, to 36 weeks (480 hours) over four years by a restructuring of required courses.

Brandon University

- ***4-year Bachelor of Arts (Honours) in Native Studies and 4-year Bachelor of Arts (Combined Honours) Major in Native Studies***

Enhancement of the current degree offerings in Native Studies by expanding programming to include Honours and Combined Honours degrees; this is consistent with other departments within the University.

- ***4-year Bachelor of Arts (Honours) in Native Studies - Clinical Specialization***

A four-year degree designed to provide both Indigenous and non-Indigenous students with an in-depth Indigenous knowledge base, professional clinical skills and culture competencies needed to work with Indigenous peoples, families and communities. This program arises out of the earlier Bachelor of First Nations and Aboriginal Counselling (FNAC) and Bachelor of Indigenous Health and Human Services (BIHHS) programs.

École Technique et Professionnelle

- ***Paraprofessional Language Services Advanced Diploma Program***
  Diplôme d'études avancées en services paralangagiers

A one-year (645 hours) distance delivered program offered in partnership with l'Université de Saint-Boniface, la Cité collégiale (Ottawa), le Collège Lionel-Groulx (Quebec) and le Collège communautaire du Nouveau-Brunswick (Campbellton campus). This program will provide training to language paraprofessionals supporting translation teams in both the public and private sectors.

Red River College

- ***Red River College (RRC)* Pre-Employment Refrigeration and Air Conditioning Program**

Conversion of the existing 10-month program to an accelerated five-month program, which allows RRC to deliver programming to twice as many students each year. Pre-Employment Refrigeration & Air Conditioning will offer content that meets not only the entry level needs of industry, but also the requirements of Apprenticeship Level 1.

University of Manitoba

- ***Bachelor of Arts (Honours) in Criminology***

A four-year degree program designed to engage students in a systematic study of the nature and extent of crime and criminalization, and the array of agencies and programs designed to prevent, control, and respond to criminal activity.

- ***Bachelor of Arts (Honours) in Anthropology***

A four-year degree program designed to meet the demand from students who have a clear desire to pursue post-graduate studies in Anthropology; this is consistent with other departments within the University.

- ***Internationally Educated Agrologists Program (IEAP)***

A one-year post degree program for Internationally Educated Agrologists (IEAs) pursuing formal recognition of their non-Canadian credentials by the Manitoba Institute of Agrologists (MIA). The program includes eight months of coursework plus a four-month work experience. This program was previously offered as a pilot with funding through the previous Labour and Immigration department.

University of Winnipeg

- ***Master of Arts in Indigenous Governance***

Modification to the existing program increasing required credit hours from 30 to 33 in order to better meet the academic needs of students.

2.1.1 Strategic Programs Envelope

The purpose of the Strategic Programs Envelope is to provide additional funding to post-secondary institutions for the development of new or expanded programs that respond strategically to the needs of Manitoba's social, cultural, economic or labour market situations and are complementary to existing programs. Due to limited resources in the envelope, no new funds were provided in 2012/13.

2.1.2 System Restructuring Envelope

The System Restructuring Envelope is designed to support projects that restructure some aspect of the post-secondary education system in Manitoba.

In 2012/13 fiscal year, the Council approved $100,000 from the System Restructuring envelope.

All projects receive one-time only funding unless otherwise indicated.

University of Manitoba

- ***Funding Support for Deaf Student Attending Medical School***

Council provided an additional $100,000 in 2012/13 in support of a deaf student attending medical school. Funding primarily covers the significant costs for sign language interpreters.

2.1.3 Other Council-Approved Projects

Other projects funded by the Council in 2012/13 include the following:

Brandon University

- ***Master of Psychiatric Nursing – Final Implementation Costs***

Council approved $89,000 in 2012/13 and future years, in support of full and final implementation costs related to the Master of Psychiatric Nursing program.

University of Manitoba

- ***Bachelor of Medical Rehabilitation (Respiratory Therapy) Grant Adjustment Funding***

Council approved ongoing funding of $180,000 starting in 2012/13, in support of a permanent grant adjustment to the Bachelor of Medical Rehabilitation (Respiratory Therapy) program.

- ***One-time Funding for Master of Nursing, Nurse Practitioner***

Council approved one-time funding of $200,000 in 2012/13, in support of a two-seat expansion in its Master of Nursing – Nurse Practitioner.

2.1.4 The College Expansion Initiative

The College Expansion Initiative (CEI) supports the growth of Manitoba's public college system. CEI does this by working collaboratively with Assiniboine Community College, Red River College, École technique et professionnelle, University College of the North, and with the Council on Post-Secondary Education.

All CEI program proposals are presented to the Council for approval, as the Council has the authority to grant funding approval for all new and expanded activity.

CEI's investment in Manitoba's college system in 2012/2013 was $2,272,000.

College and University College Approvals that Received Funding from COPSE:

Assiniboine Community College

- ***Early Childhood Education Diploma Program – Continuance of Regional Workplace-Based Program Cohort***

Council approved Assiniboine Community College's request for a continuance of its Regional Workplace-Based Early Childhood Education (ECE) Diploma program with renewed funding from the provincial early learning and child care office in 2012/13. The

program will help fill the shortage of qualified early childhood educators in all areas of the province.

Red River College

- ***Bachelor of Technology in Construction Management***

Council approved Red River College's request for one-time funding of $176,000 in 2012/13 from the College Expansion Initiative in support of the four-year Bachelor of Technology in Construction Management (BTechCM) program. Introduced by the Province in 2009, BTechCM was designed in response to an increased need for construction managers in our province. The program is based on a curriculum in technology, science, leadership and management to provide graduates with the capabilities of functioning effectively in all construction settings.

- ***Early Childhood Education Diploma Program***

In 2010, Council approved Red River College's request for ongoing funding for the continuance of the 25-seat cohort expansion in the Early Childhood Education (ECE) Diploma program. Total approved funding per year is designated at $596,352. In 2012/2013 Council provided Red River College $338,344 in funds, previously committed by COPSE, and the remainder of funds was provided by the provincial early learning and child care office.

- ***Support funding for the Electric Vehicle Technology (EVTECH) Learning and Demonstration Initiative ($115,000 in 2012/13)***

Council approved Red River College's request for College Expansion Initiative funding of $115,000 in 2012/13 to support the Electric Vehicle Technology (EVTECH) Learning and Demonstration Initiative. The Electric Vehicle Technology (EVTECH) Initiative was established in 2011 to support the development of electric vehicles in Manitoba. The initiative will help establish Red River College (RRC) as a Canadian leader in electric-vehicle testing and research and will better prepare students for the future of the automotive industry.

2.2 Policy Activities

This year COPSE participated in various activities related to post-secondary education policy. These activities relate to legislation and other policy instruments, operations, information management, and networks related to policy development, analysis and implementation.

2.2.1 Post-Secondary Policy Framework

The post-secondary policy framework consists of post-secondary-related legislation, the Minister's Framework of Accountability, COPSE bylaws, and operational policies. Together, these policy instruments help to guide the post-secondary system.

New and Amended Legislation

COPSE sponsors legislative changes relating to the public post-secondary system and manages related processes. This year, COPSE worked with government on the following legislation:

> *The Protecting Affordability for University Students Act* (Council on Post-Secondary Act Amended) received royal assent and came into force in June 2012. The legislation is designed to protect the affordability of university education in Manitoba. Consultations with universities and students were held, related to the implications of the proposed amendments. Components of the Act include establishing a multi-year funding scheme for universities, limiting university tuition fee increases to the 12-month rolling Manitoba consumer price index, establishing controls over the designation of course-related fees, and identifying exceptions to the policy for professional programs at universities.

The Minister's Framework of Accountability

The Minister's Framework of Accountability, required under Section 4(b) of *The Council on Post-Secondary Education Act,* was completed on 20 October 2010 and is published on the Council's website (www.copse.mb.ca).

Operational Policies

COPSE has eleven approved operational policies.

2.2.2 Policy Operations

Co-op Student Hiring Incentive

The Co-operative Education Tax Credit (CETC) was introduced in the 2003 Budget, and renamed the Co-op Student Hiring Incentive (COS-HI) in 2010. The program was established to encourage corporations to hire students, to encourage students to live and work in Manitoba, and to increase co-operative education in Manitoba. COPSE's responsibility in the program is to ensure that applications for student work placements meet the educational merits of the co-operative education program. A parallel CETC offered to private companies, unincorporated employers, Crown corporations etc, was announced in the March 2006 Provincial Budget.

From the time it was implemented in 2003, a total of 2,033 students, 47 co-op programs, and 575 employers have participated in the program. In 2012, COPSE approved requests for 350 student co-operative work placements. This compares to 297 such placements in 2011.

Use of the term "University" under *The Degree Granting Act*

In December 2006, the Legislative Assembly of Manitoba passed *The Degree Granting Act*. This Act included provisions that gave the Minister responsibility for approving the use of the term "university" and "varsity" in a business undertaking or in advertising. In 2007, consistent with the Act, the Minister delegated this authority to COPSE. In January 2009, COPSE approved a policy that provides guidance when analyzing requests for the use of the term "university" or "varsity" in a business undertaking or in advertising. Analysis is prepared and presented to COPSE to assist COPSE in coming to a decision.

During this reporting year, COPSE applied the policy for the following requests:

1. «L'Association Étudiante de l'Université de Saint-Boniface, Inc.» (AEUSB), formerly l'Association Étudiante de la college Saint-Boniface, Inc., is a non-profit organization that provides various student-oriented programs and services at l'Université de Saint-Boniface (USB). COPSE noted that USB has no objection to the organization using the term "university" or «l'Université de Saint-Boniface» in its name.

2. The «Médias Étudiants de l'Université de Saint-Boniface, Inc. » (MEUSB) is a media outlet run by a student association at USB. It serves as the corporate entity that manages the student newspaper, radio station and website/blog. This student association is a new corporation owned by the student association.

3. The "School of Dental Hygiene Alumni Association," is an organization for graduates of the School of Dental Hygiene, University of Manitoba. COPSE approved the request based on established policy.

Inter-Provincial Training Agreements

In 2012, COPSE administered Inter-Provincial Training Agreements for Veterinary Medicine with the University of Saskatchewan and the other western provinces for a total of 60 seats, for Optometry with the University of Waterloo in Ontario for a total of 12 seats, and for Nuclear Medicine with Southern Alberta Institute of Technology (SAIT) in Alberta for a total of 6 seats.

2.2.3 Post-Secondary Information Management

Advanced Education and Literacy (AEL) Data Strategy
Continued work with the Corporate Services Branch of AEL on the development of a data strategy for the post-secondary and adult education sectors in Manitoba. The data strategy is designed to increase efficiency in the collection of data, to strengthen accountability and reporting. In 2012, COPSE led a meeting with the Education Data Information Advisory Committee, the ministerial advisory committee composed of senior executives from colleges and universities. The technical advisory working group also met in 2012.

Orientation Package
Updated the Orientation Package for new COPSE staff and members. The Orientation Package was developed in response to the 2002 Organizational and Operational Review of the COPSE and is updated regularly.

Post-Secondary Student Information System (PSIS)
Worked with the Corporate Services Branch of AEL and Statistics Canada on ongoing development regarding this national information collection process.

Website Management
Maintained and updated COPSE's website as required. Web services are provided by the Industry Training Partnerships Branch of Manitoba Entrepreneurship, Training and Trade.

2.2.4 Policy Networks

Aboriginal Education and Employment Action Plan (AEEAP) Committee
Participated on inter-departmental committee to discuss renewal of AEEAP plan.

ACCESS Director's Group
Attended biannual meetings to address planning and program-related issues.

Advanced Education and Literacy Department Plan Working Group
Participated with representatives of all AEL branches and agencies to develop, monitor and report on the AEL Department Plan.

Advisory Committee for the Western College of Veterinary Medicine
Served on the Advisory Committee for the Western College of Veterinary Medicine.

Brandon Regeneration Strategy Interdepartmental Working Group
Participated in the creation of an interdepartmental plan for stimulating the revitalization of Brandon, with a focus on the downtown area.

Churchill Northern Studies Centre
Participated as a member of the board of the Churchill Northern Studies Centre, steering the Centre and contributing to the its strategic direction.

Coordinating Committee on Entry to Practice Credentials (CCETPC)
Participated in the process of managing the review process for proposed changes in entry-to-practice credentials to assist provincial/territorial governments in making informed decisions about credential change.

Council of Ministers of Education, Canada (CMEC)
Participated in the following committees: Working Group on Credit Transfer, Pan-Canadian Committee on Quality Assurance

Education for Sustainable Development – Leadership Committee
Participated on the committee that works to integrate the principles of education for sustainable development into all facets of education in Manitoba.

Health Education Liaison Group
Participated on this interdepartmental team responsible for policy direction for health-related educational programs.

Inter-Departmental Climate Change Adaptation Working Group
Participated as AEL representative on this initiative

Manitoba Nursing Advisory Council
Represented COPSE and the Department of Advanced Education and Literacy on a province-wide council dealing with nursing education, and with supply and demand issues.

Midwifery Advisory Committee
Chaired the Midwifery Advisory Committee, monitoring and making recommendations regarding the implementation of midwifery education in Manitoba.

Post-Secondary Academic Coordination Working Group
Established committee of Vice-Presidents (Academic) with a broad sectoral mandate to address issues related to programs, policy and strategic initiatives. Initial discussions have focused on credit transfer issues.

Post-Secondary Education Committee on Learning Technologies
Guided the activities of the Post-Secondary Education Committee on Learning Technologies to provide support and participate in policy-making with respect to Campus Manitoba and other distributed learning activities.

Teacher Education and Certification Committee (TECC)
Served as a member of TECC, monitoring data sharing regarding Teacher supply and to provide feedback concerning proposed amendments to Teacher Education programming across Manitoba.

Technical Vocational Education Advisory Committee
Served on the Steering Committee comprised of government, college, business, education, and community representatives that provide guidance to the Technical Vocational Initiative.

Western and Northern Health Human Resources Forum
Worked collaboratively with members from health and education from the four western provinces and the territories to strategize on health human resources issues in western and northern Canada.

Winnipeg Regeneration Strategy Interdepartmental Working Group
Participated in the creation of a interdepartmental plan for stimulating the revitalization of Winnipeg.

Workplace, Safety and Health
Served on the Departmental Workplace, Safety and Health committee.

2.3 Finance

Estimates Process

2.3.1 Operating Budgets

The annual Estimates process for the universities and colleges commenced in June 2012. At that time, the Council requested that institutions review the financial requirements for the following fiscal year and submit an Estimates request for the Council's review. The Estimates information was requested in a format that allowed for comparative analysis of institutions. In this way, the Council could make informed judgments about the requirements of each institution when formulating its recommendations to Government.

Institutions were requested to provide a base level budget with explanations for increases and a detailed assessment of impacts, as well as information related to enrollment levels and staffing, and status reports on previously funded new programs and System Restructuring grants.

The budget submissions were received in late September 2012, at which time the Council reviewed the individual submissions and the analyses of the financial requirements prepared by Council staff. Following this review, the Council members met with each institution separately so that the institution could present its budget request and provide additional information to the Council. The Council also met with faculty and student representatives.

Following the meetings with the colleges and universities, the Council developed a presentation for the Minister of Advanced Education and Literacy, recommending funding levels for the post-secondary education system. This was based on the information provided by the colleges and universities and the Council's view of funding requirements. The Minister reviewed the presentation and then made recommendations to Government. Final funding levels were determined and communicated following the budget announcement in spring 2013. The Council then finalized its allocation of available funds by institution, and the colleges and universities were advised.

2.3.2 Major Capital

The annual Estimates process for Major Capital for the universities also commenced in June, 2012. At that time, the Council requested that institutions review the major capital requirements for the following fiscal year and submit the Estimates request.

The Council has responsibility for approving capital projects and distributing major capital grants at the universities only. Since 1998/99, the Council has utilized a process for ranking the capital project requests of the universities. This process involves engaging the Manitoba Department of Infrastructure and Transportation (MIT) with its technical expertise to review the major capital requirements at the universities and to develop a plan, including budget and scheduling, to address the most critical requirements at the universities. When the major capital requests are received, the submissions are forwarded to MIT for review and analysis. MIT then provides advice to the Council in the allocation of the major capital funding at universities.

MIT has responsibility for funding Major Capital projects at the colleges and at UCN. Community college projects were considered by MIT concurrently with the requests from other government departments. Funding decisions were communicated to the Council, the colleges and to UCN when the budget was announced in the spring.

2.3.3 Projects

The review of major capital projects has proven to be successful in identifying the projects that require immediate attention and in accessing additional funds from Government. Some of the major projects funded in 2012/13 included:

Brandon University

- McKenzie Building Exterior Caulking
- McKenzie Building Window Replacement
- Steam Plant Roof Replacement
- Window Replacement

University of Manitoba

- Asbestos Abatement
- Fire Safety non-compliance
- Sewer System Upgrades and Backflow Prevention
- Window Replacement
- Bannatyne Electrical Distribution Upgrade

University of Winnipeg

- Elevator Upgrade
- Washroom Repairs & Upgrades

2.4 Accountability

COPSE undertook the following work related to accountability this year.

2.4.1 Monitoring System Performance

Indicators
Post-secondary institutions continued to report indicators of student success, including information on retention, attrition and graduation rates at colleges and universities. These are published in the annual Statistical Compendium.

Program Costing
Beginning in 1997/98, institutions report program costs using a common methodology. This methodology employs common definitions, procedures and reporting formats to allow for better comparative analysis of financial data from public universities and colleges in the province. Data is collected annually from public universities and colleges.

Early Leavers Survey
In 2010/11, COPSE, in partnership with colleges and universities undertook a Survey of Early Leavers. The target population included students who were enrolled full-time in the 2009/10 academic year, did not complete the 2009/10 session, and/or did not return to enrol in the 2010/11 session, and did not graduate by spring or fall 2010.

The Survey gathered information on early leavers' experiences before enrollment, reasons, expectations and goals for attending, use of and satisfaction with services while attending, reasons for leaving, and outcomes since leaving the post-secondary institution in which they were originally enrolled. A report on findings was completed in 2012 and is available on COPSE's website (www.copse.mb.ca).

Student Complaints
COPSE receives complaints from students regarding their post-secondary experiences. COPSE cannot intervene on a student's behalf regarding a problem with a post-secondary institution. *The Council on Post-Secondary Education Act*, Section 3(2) states that, "in carrying out its mandate, the council may not interfere with:

(a) the basic right of a university or college to formulate academic policies and standards;
(b) the independence of a university or college in fixing standards of admission and of graduation; or
(c) the independence of a university or college in the appointment of staff."

While concerns should be addressed with the institution in question, including the use of student advocates, ombudsmen, student associations, and other established institutional appeal processes, nevertheless, students do raise concerns with government about their experiences with post-secondary institutions. Such complaints are either made directly to COPSE, or referred to COPSE by another government office.

Complaints are received by telephone, email and by letter. In 2012/13, a total of nine complaints were received and addressed by COPSE.

2.4.2 Public Reporting and Disclosure

Annual Reports
As required by *The Council on Post-Secondary Education Act*, COPSE prepares and submits to the Minister of Advanced Education and Literacy an annual report of its operations, including the audited financial statements, within six months following the end of the fiscal year.

The universities and colleges are required to prepare and submit an annual report of operations including the audited financial statements to COPSE and to the Minister of Advanced Education and Literacy. These reports are required within six months for the universities and within four months for the colleges, following the end of each fiscal year.

As required by *The Colleges Act*, the colleges must prepare an annual budget prior to the beginning of each fiscal year. Colleges must also publish an annual academic report that includes student information on enrollment, attrition, graduation, and graduate employment placement in accordance with the guidelines provided.

These documents are analyzed throughout the year by COPSE and information is utilized for funding requests to Government and to report on the activities of the post-secondary institutions in Manitoba.

Statistical Compendium
In fall 2013, COPSE will release the tenth edition of the annual Statistical Compendium on its website for the 2011-2012 academic year. The Compendium, developed in cooperation with the colleges and universities, contains data on student enrolments, graduates, programs, tuition fees, retention rates, etc. in the post-secondary education system. The Compendium will be available on COPSE's website (www.copse.mb.ca).

Whistleblower Reporting
The Public Interest Disclosure (Whistleblower Protection) Act came into force in 2006, and included a requirement for annual reporting. In 2012/13, COPSE did not receive any disclosures under the *Act*. This was the same as in 2011/12.

Freedom of Information Requests In 2012/13, COPSE handled six requests for information under *The Freedom of Information and Protection of Privacy Act* (FIPPA). This is compared to four requests handled in 2011/12.

Chapter III

THE COUNCIL ON POST-SECONDARY EDUCATION

FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2013

WINNIPEG, MANITOBA, CANADA

Management's Report

Management's Responsibility for the Council on Post-Secondary Education's Financial Statements

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Council. The Council reviews internal financial statements on a monthly basis and external audited financial statements yearly.

The external auditors, Office of the Auditor General of Manitoba, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of Council on Post-Secondary Education and meet when required.

On behalf of Council on Post-Secondary Education

Ray Karasevich
Secretary

Carlos Matias, CGA
Chief Financial Officer

July 12, 2013

OFFICE OF THE
AUDITOR GENERAL
MANITOBA

INDEPENDENT AUDITOR'S REPORT

To the Legislative Assembly of Manitoba
To the Council on Post-Secondary Education

We have audited the accompanying financial statements of the Council on Post-Secondary Education, which comprise the statement of financial position as at March 31, 2013, and the statements of operations, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the financial statements present fairly, in all material respects, the financial position of the Council on Post-Secondary Education as at March 31, 2013 and the results of its operations, the changes in its net financial assets, and its cash flows for the year then ended, in accordance with Canadian public sector accounting standards.

Office of the Auditor General

Office of the Auditor General
July 12, 2013
Winnipeg, Manitoba

500 - 330 Portage Avenue Winnipeg, Manitoba R3C 0C4 office: (204) 945-3790 fax: (204) 945-2169
www.oag.mb.ca

Council on Post-Secondary Education

Statement of Financial Position
As at March 31, 2013

	2013	2012
FINANCIAL ASSETS		
Cash and cash equivalents	$ 210,721	$ 371,370
Accounts receivable, Province of Manitoba	7,659,766	3,400,583
Loan Receivable, Province of Manitoba (Note 3)	1,381,354	1,308,018
Total Financial Assets	9,251,841	5,079,971
LIABILITIES		
Accounts payable and accrued liabilities	105,032	110,935
Grants Payable	7,499,766	3,368,952
Provision for employees' severance benefits (Note 6)	131,030	119,156
Provision for employer's share of employees' pension benefits (Note 7)	1,277,213	1,203,877
Total Liabilities	9,013,041	4,802,920
NET FINANCIAL ASSETS	238,800	277,051
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 5)	37,358	41,729
Total Non-Financial Assets	37,358	41,729
ACCUMULATED SURPLUS	$ 276,158	$ 318,780

Contractual Obligations (Note 8)

Dr. Curtis Nordman, Chair

Bonnie Proven, Vice-Chair

The accompanying notes and supplementary schedule are an integral part of these financial statements

Council on Post-Secondary Education

Statement of Operations
For the year ended March 31, 2013

	Budget	2013	2012
REVENUE			
Province of Manitoba grants:			
Department of Advanced Education & Literacy	$ 630,885,000	$ 615,067,152	$ 589,424,151
Other	-	783,565	2,196,474
Interest	-	2,650	4,906
Total Revenue	630,885,000	615,853,367	591,625,531
EXPENSES			
Operating grants	555,297,000	543,009,359	516,663,373
Support programs	1,457,000	1,264,488	1,864,628
College Expansion Initiative grants	44,332,000	42,502,000	40,890,074
Post-Secondary Strategic Initiatives	500,000	100,000	538,900
Equipment and Renovations grants	6,246,000	6,246,000	6,246,000
Capital grants	5,325,000	5,322,221	8,349,324
ACCESS grants	10,276,000	10,190,728	9,840,000
Inter-Provincial Training Agreements	6,042,000	5,708,444	5,633,646
Administrative and Other, Schedule 1	1,410,000	1,552,749	1,670,349
Total Expenses	630,885,000	615,895,989	591,696,294
ANNUAL (DEFICIT)	-	(42,622)	(70,763)
ACCUMULATED SURPLUS AT BEGINNING OF YEAR	318,780	318,780	389,543
ACCUMULATED SURPLUS AT END OF YEAR	$ 318,780	$ 276,158	$ 318,780

The accompanying notes and supplementary schedule are an integral part of these financial statements

Council on Post-Secondary Education

Statement of Change in Net Financial Assets
For the year ended March 31, 2013

	Budget	2013	2012
Annual (Deficit)	$ -	$ (42,622)	$ (70,763)
Tangible Capital Assets			
Acquisition of tangible capital assets	-	(2,319)	-
Amortization of tangible capital assets	7,000	6,690	6,573
Decrease in Tangible Capital Assets	7,000	4,371	6,573
(Increase) decrease in net financial assets	7,000	(38,251)	(64,190)
Net financial assets at beginning of year	277,051	277,051	341,241
Net financial assets at end of year	$ 284,051	$ 238,800	$ 277,051

The accompanying notes and supplementary schedule are an integral part of these financial statements

Council on Post-Secondary Education

Statement of Cash Flows
For the year ended March 31, 2013

	2013	2012
Cash provided by (used in)		
Operating Activities		
Net deficit for the year	$ (42,622)	$ (70,763)
Changes in non-cash items:		
Amortization	6,690	6,573
Accounts Receivable	(4,259,183)	(1,791,183)
Accounts Payable	(5,903)	11,801
Grants Payable	4,130,814	1,531,552
Cash (used in) operating activities	(170,204)	(312,020)
Capital Activities		
Acquisition of tangible capital assets	(2,319)	-
Cash used in capital activities	(2,319)	-
Financing Activities		
Loan Receivable - Province of Manitoba	(73,336)	(68,012)
Provision for Employees' Severance Benefits	11,874	12,551
Provision for Employer's Share of Employees' Pension Benefits	73,336	68,012
Cash provided by financing activities	11,874	12,551
(Decrease) in cash and cash equivalents	(160,649)	(299,469)
Cash and cash equivalents, beginning of year	371,370	670,839
Cash and cash equivalents, end of year	$ 210,721	$ 371,370
Supplementary cash flow information: Interest Received	$ 2,650	$ 4,906

The accompanying notes and supplementary schedule are an integral part of these financial statements

The Council on Post-Secondary Education

Schedule 1 - Administrative and Other Expenses
for the year ended March 31, 2013

	2013	2012
Amortization	$ 6,690	$ 6,573
Automobile and travelling	30,799	23,347
Computer operating & lease costs	60,371	60,323
Course and membership fees	12,565	8,880
Labour Market - Bridge Programs	-	158,728
Meetings - Council	1,076	3,559
Miscellaneous grants	9,702	5,427
Office rental	125,216	116,907
Postage and telephone	17,706	18,046
Printing and stationery supplies	11,492	17,349
Professional fees	30,131	39,244
Remuneration of Council members	37,975	37,643
Salaries and employee benefits	1,155,666	1,110,749
Subscriptions and books	1,591	1,375
Sundry	51,769	62,199
Total administrative and other expenses	$ 1,552,749	$ 1,670,349

Notes to Financial Statements
for the year ended March 31, 2013

1. Nature of Operations

The Council on Post-Secondary Education (COPSE) was established by an Act of the Legislature passed in 1997 and is composed of 11 members appointed by the Lieutenant-Governor-in-Council.

The Universities Grants Commission Act was repealed effective April 28, 1997 by the Council on Post-Secondary Education Act.

The Council on Post-Secondary Education Act provided that the University Grants Fund be continued as the Post-Secondary Grants Fund. All assets and liabilities of the Universities Grants Commission were transferred to the Council on Post-Secondary Education.

Primarily, the Council on Post-Secondary Education provides funding to Manitoba's universities and community colleges for approved programs and capital projects from funds received from the Province of Manitoba.

On April 11, 2006, Treasury Board authorized the reorganization of the Council on Post-Secondary Education Secretariat. This included the integration of the College Expansion Initiative into the Council on Post-Secondary Education Secretariat.

2. Significant Accounting Policies

A. Basis of Accounting

The Council on Post-Secondary Education's annual financial statements are prepared by management in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board.

B. Financial Instruments

Financial Instruments consist of cash and cash equivalents, accounts receivable, loan receivable, accounts payable and accrued liabilities and grants payable. The loan receivable is measured at amortized cost using the effective interest rate method; all other financial assets and financial liabilities are measured at cost. All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

C. Revenue Recognition

Revenue is recognized as funds are drawn from Province of Manitoba appropriations.

D. Grant Expense

Operating, support program, college expansion initiative, access, and strategic initiatives grants reflect payments/payables to Manitoba universities and community colleges for their annual operations. These grants are funded on the basis of scheduled payments to meet the operating requirements of the universities and community colleges. Operating grants are also provided to private religious colleges and to the Winnipeg Technical College.

Major capital grants based on shared cost agreements are funded on a reimbursement basis. The university must first incur eligible costs as defined in the terms of the agreement, which the Council then reimburses.

Major capital grants to universities that are discretionary grants are funded when the university has met the eligibility criteria and fulfilled the conditions set out by the Council.

Equipment and renovation grants are provided to Manitoba universities and community colleges based on the cash flow requirements of those institutions.

E. Vacation and Severance Benefits

Employees of the Council are entitled to vacation and severance benefits in accordance with the terms of the collective agreement. The liability for vacation is recorded based on the Council's best estimates. The liability for severance benefits is based on an actuarial valuation using the accrued benefit cost method and management's best estimates of salary escalation, retirement ages of employees and employee mortality. Actuarial gains or losses are amortized over the expected average remaining service life of employees (EARSL). EARSL is estimated at 15 years.

F. Employer's Share of Employees' Pension Benefits

Employees of the Council are pensionable under the Civil Service Superannuation Act. The Council accrues a provision for the liability for the employer's share of employee pension benefits, including future cost of living adjustments, based on an actuarial valuation using the accrued benefit cost method and management's best estimates of salary escalation, retirement ages of employees and employee mortality. Actuarial gains or losses are amortized over the expected average remaining service life of employees (EARSL). EARSL is estimated at 15 years.

G. Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost includes overhead directly attributable to construction and development, as well as interest costs that are directly attributable to the acquisition or construction of the asset. Amortization is provided on a straight-line basis over the assets' estimated useful lives, in accordance with the Province of Manitoba guidelines, as follows:

Furniture	10 years
Leasehold Improvements	10 years
Office Equipment	10 years
Computer Equipment	4 years
Computer Software	4 years

H. Measurement Uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of the revenues and expenses during the period.

Estimates are based on the best information available at the time of preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.

3. Loan Receivable – Province of Manitoba

The loan receivable from the Province of Manitoba represents the following recoverable amounts.

	2013	2012
Severance Pay	$ 104,141	$ 104,141
Pension	1,277,213	1,203,877
	$ 1,381,354	$ 1,308,018

The amount recorded as a receivable from the Province for funding of the severance pay liability was initially based on the estimated value of the corresponding actuarially determined liability for severance pay as at March 31, 1998. Subsequent to March 31, 1998, the Province provides annual grant funding for severance expense. As a result, the change in the severance pay liability each year is fully funded. The interest component related to the receivable is reflected in the funding for severance expense. The receivable for severance pay will be paid by the Province when it is determined that the cash is required to discharge the related severance pay liabilities.

The Province has accepted responsibility for providing the funding for the Council's pension liability and related expense which includes an interest component. The Council has therefore recorded a receivable from the Province equal to the estimated value of its actuarially determined pension liability of $1,277,213 (2012 - $1,203,877) and has recorded revenue for the year ended March 31, 2013 equal to its pension expense of $132,334 (2012 - $126,809). The Province will make payments on the receivable when it is determined that the cash is required to discharge the related pension obligations.

4. Risk Management

Interest Rate and Foreign Currency Risk

The Council's exposure to interest rate risk is considered low because of the short-term nature of its cash equivalents and accounts receivable. The majority of the balance of the loan receivable is not subject to interest rate risk because it is derived from the provision for employer's share of employees' pension benefits.

The Council is not exposed to foreign currency risk as it has no foreign currency denominated financial instruments.

Credit Risk

Credit risk is the risk of potential loss to the Council if a counterparty to a financial instrument fails to discharge an obligation. The Council's credit risk is primarily attributable to its cash, cash equivalents, accounts receivable and loan receivable. The credit risk on cash and cash equivalents is considered low as the counterparty is a high credit quality institution. The credit risk on accounts receivable and the loan receivable is considered low because the counterparty is the Province of Manitoba.

The carrying amount of financial assets represents the maximum credit risk exposure. The maximum exposure to credit risk at March 31 was:

	Carrying Amount	
	2013	**2012**
Financial Assets		
Cash and cash equivalents	$210,721	$371,370
Loans and Receivables:		
Accounts Receivable	7,659,766	3,400,583
Loan Receivable – Province of Manitoba	1,381,354	1,308,018
	$9,251,841	$5,079,971

Notes to Financial Statements
for the year ended March 31, 2013

5. Tangible Capital Assets

	2013		
	Cost	Accumulated Amortization	Net Book Value
Furniture	$ 64,482	$ 54,577	$ 9,905
Leasehold Improvements	33,580	11,490	22,090
Office Equipment	12,810	11,042	1,768
Computer Equipment	31,117	28,222	2,895
Computer Software	800	100	700
	$ 142,789	$ 105,431	$ 37,358

	2012		
	Cost	Accumulated Amortization	Net Book Value
Furniture	$ 64,482	$ 53,037	$ 11,445
Leasehold Improvements	33,580	8,132	25,448
Office Equipment	12,810	10,737	2,073
Computer Equipment	29,598	26,835	2,763
	$ 140,470	$ 98,741	$ 41,729

6. Provision for Employees' Severance Benefits

	2013	2012
Severance Obligations, at beginning of year	$ 92,441	$ 106,605
Actuarial (gain)	-	(28,623)
Benefits accrued	7,774	7,530
Interest accrued on obligations	6,008	6,929
Severance Obligations, at end of year	$ 106,223	$ 92,441
Unamortized actuarial gains	24,807	26,715
Severance Liability	$ 131,030	$ 119,156

Severance Benefit Expense	2013	2012
Current service costs	$ 7,774	$ 7,530
Interest costs	6,008	6,929
Amortization of actuarial gains	(1,908)	(1,908)
Total	$ 11,874	$ 12,551

An actuarial valuation of the severance obligations as at March 31, 2011 was conducted by Ellement & Ellement Ltd., Consulting Actuaries. The key actuarial assumptions used in that valuation were a rate of return of 6.0% (2010 – 6.5%), inflation rate of 2.0% (2010 – 2.5%) and salary rate increases of 2.75% (2010 – 3.25%). The liability has been extrapolated to March 31, 2013 using a formula provided by the actuary. The next actuarial valuation will be as at March 31, 2014.

7. Provision for Employer's Share of Employees' Pension Benefits

	2013	2012
Pension Obligations, at beginning of year	$ 1,221,722	$ 1,135,865
Actuarial loss (gain)	(53,959)	19,120
Benefits accrued	58,015	49,866
Interest accrued on obligations	76,641	75,668
Benefits paid	(58,997)	(58,797)
Pension Obligations, at end of year	$ 1,243,422	$ 1,221,722
Unamortized actuarial gains (losses)	33,791	(17,845)
Pension Liability	$ 1,277,213	$ 1,203,877

Pension Benefit Expense

	2013	2012
Current service costs, net of employee contributions	$ 58,015	$ 49,866
Interest costs	76,641	75,668
Amortization of actuarial losses (gains)	(2,322)	1,275
Pension Benefit Expense	$ 132,334	$ 126,809

An actuarial valuation of the pension obligations as at December 31, 2011 was conducted by Ellement & Ellement Ltd., Consulting Actuaries. The key actuarial assumptions used in that valuation (and the December 31, 2010 actuarial valuation) were a discount rate of 6.0%, inflation rate of 2.0%, salary rate increases of 2.75% and post retirement indexing at 2/3 of the inflation rate. The liability has been extrapolated to March 31, 2013 using a formula provided by the actuary. The next actuarial valuation will be as at December 31, 2012.

8. Contractual Obligations

The Council on Post-Secondary Education has approved funding of $5,553,565 (2012 - $307,600) for various new programs and system restructuring which will be provided over fiscal years 2013/14 to 2016/17.

9. Related Party Transactions

In addition to those related party transactions disclosed elsewhere in these financial statements, the Council on Post-Secondary Education is related in terms of common ownership to all Province of Manitoba created departments, agencies and Crown corporations. The Council on Post-Secondary

Education enters into transactions with these entities in the normal course of business. These transactions are recorded at the exchange amount.

10. Budget Figures

Budgeted figures have been provided for comparison purposes and have been derived from the estimates approved by the Council.

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenses (unaudited)
For the year ended March 31, 2013

	2013	2012
Universities Grants		
1. Operating		
University of Manitoba	$ 315,872,065	$ 299,738,449
University of Winnipeg	55,669,500	53,493,500
Brandon University	34,444,911	32,720,000
University College of the North	25,460,300	24,335,300
Université de Saint-Boniface	14,084,900	12,988,000
Canadian Mennonite University	3,993,000	3,803,000
Providence University College	1,242,100	1,242,100
Booth University College	368,600	368,600
Steinbach Bible College	230,000	230,000
	451,365,376	428,918,949
First Claims		
University of Manitoba	244,650	253,224
University of Winnipeg	20,000	40,100
Brandon University	174,989	216,600
	439,639	509,924
Support Programs		
Campus Manitoba	787,000	1,321,000
Visually Impaired	357,488	423,628
Churchill Northern Studies Centre	120,000	120,000
	1,264,488	1,864,628
Total Operating Grants - Universities		
University of Manitoba	316,116,715	299,991,673
University of Winnipeg	55,689,500	53,533,600
Brandon University	34,619,900	32,936,600
University College of the North	25,460,300	24,335,300
Université de Saint-Boniface	14,084,900	12,988,000
Canadian Mennonite University	3,993,000	3,803,000
Providence University College	1,242,100	1,242,100
Booth University College	368,600	368,600
Steinbach Bible College	230,000	230,000
Support Programs	1,264,488	1,864,628
	$ 453,069,503	$ 431,293,501

Grant Expenses (unaudited)
For the year ended March 31, 2013

	2013	2012
2. Capital		
(a) Equipment & Renovations		
University of Manitoba	$ 3,020,000	$ 3,020,000
University of Winnipeg	550,000	550,000
Brandon University	330,000	330,000
University College of the North	429,000	429,000
Université de Saint-Boniface	100,000	100,000
	4,429,000	4,429,000
(b) Major Capital Projects		
University of Manitoba	4,325,000	3,797,125
University of Winnipeg	610,000	1,052,998
Brandon University	387,221	391,000
University College of the North	-	3,026,249
Canadian Mennonite University	-	81,952
Université de Saint-Boniface	-	-
	5,322,221	8,349,324
Total Capital Grants		
University of Manitoba	7,345,000	6,817,125
University of Winnipeg	1,160,000	1,602,998
Brandon University	717,221	721,000
University College of the North	429,000	3,455,249
Canadian Mennonite University	-	81,952
Université de Saint-Boniface	100,000	100,000
	9,751,221	12,778,324
3. Strategic Initiatives - Universities		
University of Manitoba	100,000	150,000
Brandon University	-	88,900
	100,000	238,900
4. ACCESS Grants		
University of Manitoba	4,375,600	4,206,700
University of Winnipeg	1,514,200	1,455,800
Brandon University	330,935	2,104,800
University College of the North	2,913,993	1,057,400
	9,134,728	8,824,700
Total Universities Grants	$ 472,055,452	$ 453,135,425

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenses (unaudited)
For the year ended March 31, 2013

	2013	2012
Colleges Grants		
1. Operating		
Assiniboine Community College	$ 19,975,400	$ 19,206,500
Red River College	68,888,944	65,778,000
École technique et professionnelle	2,340,000	2,250,000
	91,204,344	87,234,500
2. Capital		
(a) Equipment & Renovations		
Assiniboine Community College	598,000	598,000
Red River College	1,219,000	1,219,000
	1,817,000	1,817,000
Total Capital Grants		
Assiniboine Community College	598,000	598,000
Red River College	1,219,000	1,219,000
	1,817,000	1,817,000
3. College Expansion Initiative		
Assiniboine Community College	7,207,000	6,912,000
University College of the North	4,443,600	4,272,600
Red River College	29,661,700	28,370,000
École technique et professionnelle	1,179,700	1,134,700
Tech Voc Initiative	10,000	200,774
	42,502,000	40,890,074
4. Strategic Initiatives		
Red River College	-	300,000
	-	300,000
5. ACCESS Grants		
Red River College	1,056,000	1,015,300
	1,056,000	1,015,300
Total College Grants	$ 136,579,344	$ 131,256,874

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenses (unaudited)
For the year ended March 31, 2013

	2013	2012
Access Program Grants		
University of Manitoba		
University of Manitoba ACCESS Program		
- North & South	$ 347,900	$ 334,400
Special Pre-Medical Studies Program	546,400	525,300
Professional Health Program	144,800	139,300
Northern Bachelor of Social Work Program	1,048,200	1,007,800
Winnipeg Education Centre - Social Work Program	1,223,100	1,175,900
Engineering ACCESS Program	498,200	478,900
Nursing	567,000	545,100
	4,375,600	4,206,700
University of Winnipeg		
Integrated Student Support Services	217,800	209,400
Winnipeg Education Centre	719,100	691,400
Aboriginal Teacher Education program	577,300	555,000
	1,514,200	1,455,800
Brandon University		
Brandon University Northern Teacher Education Program	330,935	2,104,800
	330,935	2,104,800
University College of the North		
ACCESS Education	1,814,193	-
ACCESS The Pas	408,400	392,600
ACCESS Nursing Preparation Year	691,400	664,800
	2,913,993	1,057,400
Total Universities ACCESS Programs	9,134,728	8,824,700
Red River College		
Community College ACCESS Program		
- North & South	472,800	454,600
Southern Nursing Program	583,200	560,700
	1,056,000	1,015,300
Total ACCESS Programs	$ 10,190,728	$ 9,840,000

THE COUNCIL ON POST-SECONDARY EDUCATION

Inter-Provincial Training Agreements (unaudited)
For the year ended March 31, 2013

	2013	2012
University of Saskatchewan		
Veterinary Medicine	$ 5,413,500	$ 5,341,020
University of Waterloo		
Optometry	126,832	125,831
Southern Alberta Institute of Technology		
Nuclear Medicine	168,112	166,795
Total Inter-Provincial Training Agreements	$ 5,708,444	$ 5,633,646

Chapter IV

Membership of the Council on Post-Secondary Education

The Council on Post-Secondary Education is composed of eleven members appointed by the Lieutenant Governor in Council for a term not exceeding three years. Each member may be re-appointed for one additional term.

The Council members for the period of April 2012 to March 2013 were:

Curtis Nordman (Chair)	Winnipeg
Bonnie Proven (Vice-Chair)	Minnedosa
Rex Masesar (to March 31, 2013)	Winnipeg
Ross Wedlake (to June 30, 2012)	Winnipeg
Marlene Head (to September 30, 2015)	The Pas
Tayeb Meridji (to March 31, 2014)	Winnipeg
Jagdish Malik (to June 30, 2015)	Gilbert Plains
Carol Johnson (to June 30, 2014)	Winnipeg
Jerry Storie (to September 30, 2013)	Brandon
Beverlie Stuart (to June 30, 2014)	Winnipeg
Ian Hall (to March 30, 2013)	Winnipeg

Secretariat of the Council on Post-Secondary Education

Ray Karasevich, MPA	Secretary (July 2012)
Valerie Shantz, MA, MPA	A/Director, Institutional Relations (February 2013)
Vacant	Senior Program Analyst
Melissa Weavers, B.HEc., M.Sc. (Cand.)	Program Analyst
Sarah Whiteford, PhD	Director, Policy and Legislative Affairs (February 2013)
Meg Brolley, M.Ed.	Senior Policy Analyst
Jeffrey Kehler, MPA	Policy Analyst
Kitty Leong	Statistical Analyst
Kim Browning, M.Sc., M.Ed.	Director, Strategic Initiatives
Rick Dedi, MPA	Director, Post-Secondary Capital Initiatives (December 2012)
Carlos Matias, B. Comm. (Hons.), CGA	Chief Financial Officer
Chris Simes, CGA	Senior Financial Officer
Christine Gosselin	Accounting Clerk
Patricia Ferris	Executive Secretary
Janie Trudel	Administrative Assistant

Appendix A
Public Interest Disclosure (Whistleblower Protection) Act

The Public Interest Disclosure (Whistleblower Protection) Act came into effect in April 2007. This law gives employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service, and strengthens protection from reprisal. The Act builds on protections already in place under other statutes, as well as collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the Act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or, knowingly directing or counseling a person to commit a wrongdoing. The Act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the Act, and with a reasonable belief that wrongdoing has been or is about to be committed is considered to be a disclosure under the Act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the Act, and must be reported in a department's annual report in accordance with Section 18 of the Act.

The following is a summary of disclosures received by the Council on Post-Secondary Education for fiscal year 2012/13:

Information Required (per Section 18 of the Act)	Fiscal Year 2012/13
The number of disclosures received, and the number acted on and not acted on. *(Subsection 18(2)(a)*	**Nil**
The number of investigations commenced as a result of a disclosure. *(Subsection 18(2)(b)*	**Nil**
In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective actions taken in relation to the wrongdoing, or the reasons why no corrective action was taken. *(Subsection 19(2)(c)*	**Nil**

Appendix B
Performance Reporting - Council on Post-Secondary Education

The following section provides information on key performance measures for the department for the 2012/13 reporting year. All Government of Manitoba departments include performance measures in their Annual Reports to complement the financial results and provide Manitobans with meaningful and useful information about government activities and their impact on the province and its citizens.

For more information on performance reporting and the Manitoba government, visit www.manitoba.ca/performance.

Your comments on performance measures are valuable to us. You can send comments or questions to mbperformance@gov.mb.ca.

What is being measured and using what indicator? (A)	Why is it important to measure this? (B)	Where are we starting from (baseline measurements)? (C)	What is the 2012/13 result (current year) or most recent available data? (D)	What is the trend over time? (E)	Comments/ recent actions/report links (F)
1. Accessibility to post-secondary education by measuring enrollment in Manitoba's universities and colleges	Student enrollment at universities and colleges is a key indicator of accessibility to post-secondary education. Accessibility to post-secondary education is linked to success in the labour market through better career opportunities and is linked to improved health and wellness.	Historical enrollment at universities and colleges **1999/00 University Enrollment**[1] Full time 22,410 Part time 8,255 Total 30,665 **1999/00 College Enrollment**[2] Full time 10,452 Part time 597 Total 11,049	Enrollment in Manitoba's universities in 2012/13 and colleges in 2011/12 **2012/2013 University Enrollment**[1] Full time 33,273 Part time 10,280 Total 43,553 **2011/2012 College Enrollment** Full time 15,534 Part time 1,680 Total 17,214	Increasing **University Total Enrollment** - between 1999/00 and 2012/13 full- and part-time enrollment increased by 42% for undergraduate and graduate students. **College Enrollment** - between 1999/00 to 2011/12, colleges' apprenticeship and regular day enrolment increased by 55.8%.	Further details on enrollment and other performance indicators can be found by contacting the Council on Post-Secondary Education or accessing the Statistical Compendium on the Council's website at http://www.copse.mb.ca/en/publications/index.html New investments continue to be made in early intervention programming designed to improve high school graduation and increase access to and retention in post-secondary education for disadvantaged, under-represented (including Aboriginal), and low-income students. The Bright Futures fund targeted $1 million in 2008/09 for this purpose and this was tripled to $3 million in 2010/11.

[1] Includes undergraduate and graduate students in regular session only (September to April)
[2] Includes regular programs and apprenticeship. Does not include continuing education, distance education and contract training.

What is being measured and using what indicator? (A)	Why is it important to measure this? (B)	Where are we starting from (baseline measurements)? (C)	What is the 2012/13 result (current year) or most recent available data? (D)	What is the trend over time? (E)	Comments/ recent actions/report links (F)
					Data on Aboriginal enrollment are based on self-identification and although data have improved, likely under-represents the actual proportion of Aboriginal learners. 2011/12 distribution of Aboriginal enrolment is similar to previous year at: University – 8% College – 12.9%
2. Affordability of post-secondary education by measuring the cost of post-secondary education to students.	The cost of post-secondary education to students is a key indicator of affordability of post-secondary education	Tuition Fees paid by students at Manitoba's public post-secondary institutions for the 1999/00 academic year 1999/00 University tuition weighted average[3] for Arts and Sciences was $3,192 1999/00 College tuition un-weighted average was $1,435	Tuition Fees paid by students at Manitoba's public post-secondary institutions for the 2012/13 academic year 2012/13 University tuition (weighted average) for Arts and Sciences was $3,221 2012/13 College tuition (un-weighted average) was $1,775	Tuition was reduced by 10% in 2000/01 and frozen until 2009/10. Tuition increases for 2012/13 were limited to 2.8%. College tuition increases for 2012/13 were limited to $150.	On April 22, 2009, following the release of the Levin Commission Report, the Government announced that it would allow a 4.5% increase in university tuition fees which would include any ancillary fees increase, and a $100 increase for college tuition fees for the 2009/10 academic year. This is the first tuition fee increase since a 10% tuition fee reduction and freeze was implemented in 1999/00 as part of a broader strategy to increase participation in post-secondary education. Manitoba's University tuition is the third lowest in the country, after Quebec and Newfoundland. (Source: Statistics Canada) Manitoba's College tuition is the second lowest in

[3] The weighted average takes into account the latest enrolment count by universities and the tuition fees paid by Arts and Science students.

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					Canada after Newfoundland (and excluding Quebec). In addition to student loans, $39.0M was awarded in the form of non-repayable assistance in 2010/11. In 2010/11, the Student Success Grant was established to assist students who had unmet financial need. In the first year of the program, 161 students received a Student Success Grant. In 2009/10, CMSB was eliminated and the Canada Student Grant Program (CSGP) was introduced. Manitoba student debt levels remain second lowest in Canada (next to Quebec).

What is being measured and using what indicator? (A)	Why is it important to measure this? (B)	Where are we starting from (baseline measurements)? (C)	What is the 2012/13 result (current year) or most recent available data? (D)	What is the trend over time? (E)	Comments/ recent actions/report links (F)
3. Student Success in the post-secondary education system by looking at the degrees, diplomas and certificates awarded by the institutions	A key indicator of student success in the post-secondary education system is the number of degrees, diplomas and certificates awarded to students by colleges and universities. Research shows that attaining a post-secondary education credential is important for participation and success in the modern knowledge economy.	Degrees, diplomas and certificates awarded by Manitoba universities and colleges in 1999 **1999 University Graduates** Bachelor Degree 4,460 Master's Degree 578 Doctoral Degree 67 Medicine & Dentistry 121 Certificate/Diploma 215 Total 5,441 **1999 College Graduates** Diploma 1,279 Certificate 1,578 Total 2,857 University and College Graduates are reported in the calendar year of graduation	Degrees, diplomas and certificates awarded by Manitoba's universities and colleges in 2011 **2012 University Graduates**[4] Bachelor Degree 5,691 Master's Degree 797 Doctoral Degree 132 Medicine & Dentistry 139 Certificate/Diploma 283 Total 7,042 **2011College Graduates**[4] Diploma 1,988 Certificate 2,463 Total 4,551	Increasing From 1999 to 2012, the total number of university credentials granted increased by 29.4% From 1999 to 2011, the number of college graduates (diploma and certificate) increased by 55.8%	In 2009/10, $2 million was available to Graduate Scholarships to support 104 Masters students and 60 PhD students.
4. Capacity at post-secondary institutions by looking at provincial funding provided to the post-secondary institutions • Operating grants • Capital grants	It is important to measure the level of investment in universities and colleges. The operating and capital financing provided to universities and	Operating and Capital grant funding provided to colleges and universities in 1999/00. Operating grant funding to Manitoba's public universities in 1999/00 was $215.0 million	Operating and Capital grant funding provided to colleges and universities in 2011/12. Operating grant funding provided to universities (excluding the University College of	Increasing • **Operating Funds** Since 1999/00, the operating grant funding to Manitoba's public universities (excluding UCN) has increased by $184.3 million or 81.5% over the 1999/00	Beginning in 2009/10, COPSE and the Department of Advanced Education and Literacy worked together to launch a new initiative that includes establishing on a pilot basis, the implementation of four Internationally-Educated Professionals Bridge Training Programs. An important component of the initiative is assessment and

[4] University and college graduates are reported in the calendar year of graduation. College graduates include those from regular day programs and full-time regional centre programs (apprenticeship is not included).

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	colleges in a fiscal year is intended to allow the universities and colleges to operate in such a way that they will not incur any operating deficit in that year.		the North (UCN) in 2011/12 was $394.4 million	approved funding levels (after funding transfers have been excluded). When the property tax savings projected to 2006 are factored in, the increased resources for universities are 88.3%.	evaluation of development, operation, and outcomes of the pilot programs designed to support capacity building within Manitoba's post-secondary institutions, enabling colleges and/or universities to deliver high-quality bridge programs for skilled immigrants.
		Manitoba's public Colleges (including UCN) received $61.9 million in 1999/00 in operating grant funding.	Operating grant funding provided to colleges (including UCN) was $111.4 million in 2011/12. When combined with funding for the College Expansion Initiative, the total funding is $151.6 million in 2011/12	Since 1999/00, the operating grant funding to Manitoba colleges (including UCN) has increased by $40.6 million or 64.8% over the 1999/00 approved funding levels. When combined with the increased funding under the College Expansion Initiative, the total increase to college funding is $82.6 million or 131.6% since 1999/00.	Between 1999/00 and 2009/10, funding to the post-secondary system including operating, capital, College Expansion Initiative, tuition rebate grants and all other funding increased by 80.4% Recent government- funded capital projects include: In 2008/09, Government approved an investment of $40 million to address the most urgent deferred maintenance projects at universities. This funding is being provided over four years.
		In 1999/00, Universities and colleges received $13.2 million in capital funding	Capital grant funding provided to Manitoba's public universities and colleges was $8,349,324 in 2010/11	• **Capital Funds** Since 1999/00, Government has supported $745.5 million in capital investment at post-secondary institutions. The support	In 2009/10, the Government of Canada and the Government of Manitoba announced funding support under the Knowledge Infrastructure program (KIP)[5]. Project costs under the Canada-Manitoba KIP Agreement

[5] The Knowledge Infrastructure Program (KIP) is a two-year, $ billion economic stimulus measure to support infrastructure enhancements at Canadian post-secondary institutions as part of the $12 billion in new infrastructure investment allocated under Canada's Economic Action Plan.

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				of capital investment has been provided by Manitoba Advanced Education and Literacy ($649.8 million) and Manitoba Infrastructure and Transportation ($95.8 million).	totaled $200.7 million. The total federal contribution to these projects is $71.1 million, the provincial contribution is $61.1 million, and other contributions to the KIP projects totaled $68 million. KIP is intended to provide support to projects that strengthen the delivery of advanced knowledge and skills training by supporting deferred maintenance, renovation, new construction and research and development improvements at post-secondary institutions. Funding was available in 2010/11 as it was spread over two years. In 2009/10, University College of the North and Government announced funds of approximately $82 million towards construction of the new 84,000 sq. ft. Thompson campus, providing modern education and training facilities based on sustainable design principles.
5. Relevance of post-secondary education to provincial priorities by looking at support for programming at the colleges and universities through the: • Strategic Programs Funds	The Council supports provincial priorities through its program approvals at the colleges and universities. This includes: - **Strategic Programs Funds** support development of new	In 2000/01, the Council approved 21 university and 31 college programs for a total of 52 new or expanded programs.		Increasing From 2000/01 to 2010/11, the Council approved 205 new or expanded programs for universities and 167 programs for colleges, for a total of 372 programs.	**Strategic Programs** Since 2000/01, the Council has made significant investments in several sectors in the post-secondary system. These include programming for Aboriginal students, nursing, community and health-related professions, information technologies, accessibility initiatives, prior learning assessment and recognition, French language training, infrastructure,

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• System Restructuring Projects • College Expansion Initiative	or expanded post-secondary programs that respond strategically to the needs of Manitoba's social, cultural, economic or labour market situations and are complementary to existing programs. - **System Restructuring Projects** are designed to restructure some aspect of the post-secondary system. Examples of projects are those that incorporate learning technologies in the delivery of programs, services that support activities which improve Aboriginal participation rates, or initiatives that promote use of prior learning assessment and/or enhanced credit transferability and articulation in the system. Projects are funded for up to a maximum of 3 years.				industry and business administration. Some programs approved in 2012/13 include: - Business Administration Diploma – Aboriginal Financial Management Specialization - Computer Systems Technology Diploma - Pre-Employment Refrigeration and Air Conditioning Program - 4-year Bachelor of Arts (Honours) in Native Studies - Bachelor of Arts (Honours) in Criminology - Master of Arts in Indigenous Governance **System Restructuring Projects** Projects funded in 2012/13 include: - Funding support for a deaf student in the Faculty of Medicine at the University of Manitoba

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	- **College Expansion Initiative Programs** support the growth of Manitoba's public college system.			Since 2000/01, the College Expansion Initiative has committed $42.67 million to college system expansion.	**College Expansion Initiative (CEI)** investments by sector include health, aerospace, information communication technologies, manufacturing/industry, business/tourism, community/human services, agriculture and natural resources, Princess Street Campus and strategic interventions. CEI programs funded in 2012/13 include: - Bachelor of Technology in Construction Management - Early Childhood Education Diploma Program - Support funding for the Electric Vehicle Technology (EVTECH) Learning and Demonstration Initiative